



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Strada Collaborative LLC, d/b/a CAEL for Membership and Renewal dues for Workforce Education Department.

Fiscal Impact: \$2,000.00, Cumulative amount: \$0.00, Revenue: \$2,000.00

Presenter(s): Steven Tinsley, Vice President of Workforce Education and Strategic Partnerships

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. CAEL supports adult learners by partnering with organizations to create career pathways that bridge education and employment. With expertise in credit for prior learning, strategic alignment with labor market needs, and policy development, CAEL helps build sustainable solutions that guide adults through lifelong learning and meaningful work.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver. Small purchase for Category One (\$0.00- \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated. The benefit of the purchase: Acceleration to College

The students who have participated in the broader Credit for Prior Learning process—which includes Articulation Agreements, Credit-by-Exam, and the PLA Program—37% graduate within two years, and 56% graduate within three years. These outcomes highlight the effectiveness of CPL initiatives in accelerating student progress toward degree completion.

(B) How does the purchase support the Strategic Business Plan. Start, Succeed, Soar, Synergize. Guaranteed Access to Higher Education - Accelerate Entry to College

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Not Applicable

(D) If a competitive solicitation process was conducted by the College, describe the process. Not Applicable

4. Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office? The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

This Executive Summary is approved by:

Steven Tinsley

Vice President of Workforce Education and Strategic Partnerships

APPROVAL PATH: 95 Strada Collaborative LLC dba CAEL - Institutional Membership and Renewal Dues
 FY2024-2025

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|--|----------------------------|------------|
| Department Head 2 Review | N/A Auto Complete | 10/21/2024 |
| Department Head 3 Review | Steven Tinsley | 10/21/2024 |
| Departments Approved-Auto Complete | Carmen Hernandez | 11/5/2024 |
| Auto Complete-No IT Review Needed | Raj Mettai | 11/5/2024 |
| Contracts Coordinator Review | Natalia Triana-Aristizabal | 11/5/2024 |
| Procurement Review | Orlando Aponte | 11/25/2024 |
| Auto Complete - Budget Information Added | Contract Admin | 12/10/2024 |
| Budget Review - Associate Vice President, Grants | Nadine Kingston | 12/10/2024 |
| Auto Complete - Budget Information Added | Contract Admin | 12/18/2024 |
| Budget Review - Associate Vice President, Grants | Nadine Kingston | 12/18/2024 |
| Budget Review - Associate Vice President, Budget Second Review | Christine Sims | 12/18/2024 |
| CFO Review | Rabia Azhar | 12/18/2024 |
| Attorney Review | Kristina Raattama | 12/18/2024 |



Invoice

A PART OF STRADA COLLABORATIVE

Strada Collaborative, LLC, d/b/a CAEL
10 W. Market St.
Suite 1100
Indianapolis IN 46204
United States

Invoice#: INV3840
Date: 7/23/2024
Due Date: 9/30/2024

Bill To:
Claudia Alvarado
Broward College
6400 NW 6th Way
Ft. Lauderdale FL 33309
United States

Customer Number: CAEL-M-Broward College
PO #:
Terms: Net 60
Memo: CAEL Membership Renewal - Current
Membership Expires 9/30/24

| Description | Taxable | Total |
|---|---------|------------|
| Institutional Membership 10/01/24 - 9/30/25 | No | \$2,000.00 |
| Product Total: | | \$2,000.00 |
| Sales Tax: | | \$0.00 |
| Invoice Total: | | \$2,000.00 |

To ensure accurate posting of your payment, please include invoice number.

If you feel we have charged Sales Tax in error, please send a valid State Sales Tax Exemption along with your payment.

For Electronic Payment:
Bank Name: JP Morgan Chase
Bank Account Name: CAEL
Bank Account Number: 2600307351
ABA#: ACH - 028000024
If you wish to pay via Credit Card, please call 317-806-1241



INV3840